

1 Policy

As a Catholic school, St Oliver Plunkett Catholic Primary School (School) gives priority to the enrolment of children from Catholic families. Students from other faith traditions whose families demonstrate that they share the expressed values of the School and who are willing to support and contribute to the School's vision and mission are also eligible for enrolment.

At the time of enrolment, the School enters into a partnership with students and parents. For its part the School seeks to support and encourage students to become successful learners, confident and creative individuals and active and informed citizens who will contribute positively to our faith community and to society.

2 Rationale

Within the Cannon Hill Catholic Parish, the School is established to provide a quality and inclusive education for students whose parents support the beliefs and values of the Catholic faith. As the Gospel principles underpin every interaction within the learning community, it is essential to ensure home and school values and expectations are aligned to achieve the best possible outcomes for enrolled students.

3 Aims

The policy sets out the School's approach to ensure just and equitable enrolment procedures, without prejudice, and the subsequent successful education of students entering the School.

4 Implementation

4.1 General

Enrolment at the School is subject to an interview with a member of the School Leadership Team and to the availability of vacancies at the School.

Decisions regarding enrolment take into account the number of vacancies, the needs of students, enrolment applications at other local Catholic schools and any exceptional circumstances.

The School welcomes the enrolment of children from families who share the expressed values of the School and who are willing to support and contribute to the School's vision and mission.

4.2 Enrolment Priority

Where the demand for enrolment places exceeds capacity, the priority order for enrolment is as follows:

- a) Baptised Catholic siblings of students already at the School
- b) Non-Catholic siblings of students already at the School
- c) Baptised Catholic students whose families are active in the local Parish (followed by those in another Parish if a distinction is to be made)

- d) Baptised Catholics with links to the Catholic tradition
- e) Students whose families have begun the process of Catholic Initiation
- f) Students from other Christian religions
- g) Students from other faith traditions whose families demonstrate that they share the expressed values of the School and who are willing to support and contribute to the Schools vision and mission.

4.3 Special Provisions

The enrolment of students who may require special provisions for their educational placement will be considered in accordance with Brisbane Catholic Education's Enrolment Application and Support Procedures for students Requiring Significant Educational Adjustments. This enrolment application support process will gauge the level of support that is required and the School's capacity to provide this support.

4.4 Final Decision

The final decision regarding offers of enrolment is at the discretion of the Principal.

5 Roles and Responsibilities

5.1 Role of the Principal

- Ensure that there is a clear and approved enrolment policy and that the policy is adhered to.
- Establish and coordinate enrolment interview and associated protocols.

5.2 Role of the Teacher

- Ensure educational programs are accessible by all children and that individual differences and readiness are taken into account when planning for learning experiences.
- Ensure educational programs are just and equitable.
- Work with parents to ensure optimal conditions are identified in order to assist students access to curriculum programs.
- Provide information about students' progress through both formal and informal methods.
- Provide a safe and supportive environment for students to engage in learning.
- Be open and transparent with school (classroom) practices.
- Encourage open and honest dialogue between home and school to ensure students have the most favourable circumstances to fully participate in school life.

5.3 Role of Students

- Participate in Religious and other curriculum activities
- Follow the School-wide expectations
- Follow school procedures established for the safety and wellbeing of themselves and others.

5.4 Role of Parents/Carers

- Support the ethos, mission and values of the School.
- Support their children to participate in the Religious Life of the School, including liturgical celebrations and the Religious Curriculum as outlined by Brisbane Catholic Education.
- Support their children to participate in other curriculum activities including excursions and camps that may be arranged.
- Support the expectations of the School and work in partnership with staff to achieve the best educational outcome for their children.
- Undertake to meet financial obligations by ensuring fees are paid by the due date.

6 Review

This policy will be reviewed every 3 years, or earlier at the discretion of the Principal.

7 Related documents

- i. School Fees and Levies Policy, available from the School office, or the online Parent Portal.